

# **ATHENS YOUTH SPORTS ASSOCIATION**

## **ORGANIZING DOCUMENT AND BY-LAWS**

### **PURPOSE:**

The Athens Youth Sports Association (AYSA) was organized on December 9, 2004, exclusively for charitable, religious and educational purposes, including for such purposes, the making of distributions to organizations that qualify as exempt organizations under section 501(c) (3) of the Internal Revenue Code, or corresponding section of any future federal tax code. It shall be our purpose to further the exchange of information and cooperation between members, to promote sportsmanship and teaching the fundamental sports of basketball, baseball, softball and soccer, and to do so by conducting these activities as to advance the general interest and its benefits in the community.

### **ARTICLE I: Membership**

All persons over the age of 18 located within Athens Community School district shall be eligible for membership.

### **ARTICLE II: Officers**

Sec. 1: The officers of this Association shall be President, Vice-President of Basketball, Vice-President of Baseball, Vice-President of Softball, Vice President of Soccer, Secretary and Treasurer.

Sec. 2: The officers of this Association shall be elected for a term of one year by ballot of the members present, provided there is a quorum, at the annual October meeting.

Sec. 3: Vacancies occurring between elections must be filled by special election at the first regular meeting following the withdrawal or resignation.

### **ARTICLE III: Duties of the Officers**

Sec. 1: The President shall preside at all meetings. He/she shall conduct the meetings according to rules adopted. He/she shall enforce due observance of this Organizing Document and By-Laws. He/she shall provide an agenda to all members present at the meetings. He/she shall decide all questions of order. He/she shall perform all other duties pertaining to the office of President.

Sec. 2: Vice-President of Basketball shall be the contact person for this Program. He/she shall enforce the rules and regulations approved by the Association. He/she shall develop a budget. He/she shall develop a timeline of events that consist of; registration signup and deadline,

coaches meeting, coordinate practice schedules, prepare game schedules and schedule umpires. In addition, upon the conclusion of the program he/she shall report to the Board the number of participants, teams and sponsors. At the expiration of his/her term he/she shall turn over all items belonging to the club to his/her successor.

Sec. 3: Vice-President of Baseball shall be the contact person for this Program. He/she shall enforce the rules and regulations approved by the Association. He/she shall develop a budget. He/she shall develop a timeline of events that consist of; registration signup and deadline, coaches meeting, coordinate practice schedules, prepare game schedules and schedule umpires. In addition, upon the conclusion of the program he/she shall report to the Board the number of participants, teams and sponsors. At the expiration of his/her term he/she shall turn over all items belonging to the club to his/her successor.

Sec. 4: Vice-President of Softball shall be the contact person for this Program. He/she shall enforce the rules and regulations approved by the Association. He/she shall develop a budget. He/she shall develop a timeline of events that consist of; registration signup and deadline, coaches meeting, coordinate practice schedules, prepare game schedules and schedule umpires. In addition, upon the conclusion of the program he/she shall report to the Board the number of participants, teams and sponsors. At the expiration of his/her term he/she shall turn over all items belonging to the club to his/her successor.

Sec. 5: Vice-President of Soccer shall be the contact person for this Program. He/she shall enforce the rules and regulations approved by the Association. He/she shall develop a budget. He/she shall develop a timeline of events that consist of; registration signup and deadline, coaches meeting, coordinate practice schedules, prepare game schedules and schedule umpires. In addition, upon the conclusion of the program he/she shall report to the Board the number of participants, teams and sponsors. At the expiration of his/her term he/she shall turn over all items belonging to the club to his/her successor.

Sec. 6: The Secretary shall keep a record of the proceedings of all meetings. He/she shall keep a roll of members. He/she shall prepare letters to all donors for the President, Secretary and Treasurer's signature at the next monthly meeting. At the expiration of his/her term, he/she shall turn over all items belonging to the Association to his/her successor.

Sec. 7: The Treasurer shall receive all monies paid to the Association. He/she shall provide a list of donations received on a monthly basis. He/she shall keep an accurate account of all monies received and expended. He/she shall pay no bills without proper authorization (which will be obtained from the monthly board meetings). He/she shall submit an itemized statement of disbursements and receipts by program at the end of each quarter (February, May, August and November). He/she shall submit an itemized statement of disbursements and receipts for the entire fiscal year on annual basis. At the end of his/her term, he/she shall turn over everything in his/her possession belonging to the Association to his/her successor.

Sec. 8: Prior to the commencement of the first scheduled practice, for each applicable program, the officers must approve by majority vote each coach who volunteers. If such a coach is not approved the officers will make a new appointment immediately.

#### **ARTICLE IV: Meetings**

This Organizing Document shall provide for regular and special meetings. At meetings, a minimum of 5 members present shall constitute a quorum for the transaction of business.

#### **ARTICLE V: Dues**

There are no membership dues for the Association.

#### **ARTICLE VI: Membership Assistance**

The Association shall maintain a basketball, baseball, softball and soccer program to guide the youth in these sports.

#### **ARTICLE VII: Amendments**

This Organizing Document and By-Laws may be amended by a majority vote of the total membership. Proposals for amendments shall be submitted in writing at a regular meeting and shall be voted on at the next regular meeting.

#### **ARTICLE VIII: Dissolution**

Upon the dissolution of the Association, assets shall be distributed for one of the exempt purposes within the meaning of section 501 (c) (3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for the public purpose. Any such assets not disposed of shall be disposed of by the Court of Common Pleas of the United States of America, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes. Robert's Rules shall govern proceeding.

## **AMENDMENTS:**

**Secretary:** It shall be the duty of the Secretary to keep a copy of the Organizing Document and By-Laws of the Association and have the same with him/her at every meeting. He/she shall note all amendments, changes and additions on this document and shall permit it to be consulted by members upon request.

**Membership:** All persons over the age of 18 located within Athens Community School district shall be eligible for membership. Membership includes all Association privileges as well as rights to hold an Association office and to vote for Association officers.

**Meetings:** Regular meetings shall be held at a minimum of one a month. The annual meeting shall be held in December.

**Inurement of Income:** No part of the net earnings of the Association shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private person, except that the Association shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in the purpose clause hereof. No substantial part of the activities of the Association shall be the carrying of propaganda. No part of the activities of the Association shall be attempting to influence legislation. The Association shall not participate or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provisions of this document, the Association shall not carry on any other activities not permitted to be carried on (a) by an organization exempt from federal income tax under section 501 (c) (3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or (b) by an organization, contributions to which are deductible under section 170 (c) (2) of the Internal Revenue Code, or corresponding section of any future federal tax code.